



Islamic Republic of Afghanistan
Capital Region Independent Development Authority
Administrative Division



Proj.-Code	Location	Program / Type / Project / Division / Dept / Sub Dept	Document / Sub Document / Reference / Revision
AFG/KBL/Gen	KBL	Pg-1/ST/Pr-1/AD/Dept/Sub Dept	OL/ICR/(CRIDA/AD/2016/000)/xxx

TERMS OF REFERENCE

Title of Post: Civil Engineer

Project Title: Capital Region Independent Development Authority (CRIDA)

Duty Station: Kabul- Afghanistan

Number of Position: 2

Announce Date: 04/09/2016

Closing Date: 13/09/2016

Duration: on year extendable

Background:

The capital region of Afghanistan comprises the Kabul, Wardak, Logar, Kapisa and Parwan Provinces. The total area of the capital region is more than 7735 km². In order to create safe urban environment and tackle the problems caused by ever increasing population growth in the capital of Afghanistan considering the concentrated economic activities and services provision, Dehsabz City Development Authority (DCDA) has been promoted to Capital Region Independent Development Authority (CRIDA) (As per the Presidential Decree No. 44 dated 23rd June 2016 based on Cabinet Resolution no 3 dated 30 April 2016 of the Islamic Republic of Afghanistan). CRIDA is an Independent Budgetary Unit and Governmental profitable entity within the organizational structure of the Islamic Republic of Afghanistan.

Capital Region Independent Development Authority (CRIDA), not only develop Kabul New City project but also pave the ways for the development of Capital Region with broader visions which are briefly narrated as follows:

1. Transforming the Capital Region by turning it into a mega city that is clean, environmentally friendly, cultured with booming industries and commerce, sports and tourism and ultimately a metropolitan city that is self-reliant and sustainable, a city that has infrastructure and facilities of high standards with healthy physical environment.
2. Building a diverse community that is free of ethnic, linguistic, racial and religious prejudices.
3. Promoting urban culture and enhancing the standard of life through development of the Capital Region.
4. Development of cities (through decentralization for balanced development) within the Capital Region by protecting the originality, historical value and organic linkages with the existing Kabul city to transform the entire capital zone into a symbol of national unity.

Reporting Line:

The Civil Engineer will report to design manager of urban planning division

Duties/Responsibilities:

- Managing and organizing of the tasks as per planned schedule and updating the detailed monthly and quarterly work plan.

- Developing and introducing manuals, guide lines, standards, processes and Term of Reference for scrutinizing of plans for different land uses (Residential, Commercial, Public Facilities, and Industrial etc.).
- Structure Designing of Vertical Structure as per local and standard codes (IBC 2012, ACI, ASCE7-10, AISC, LRFD, UBC, and etc.) and performing structural analysis calculations utilizing known engineering software (ETABS, SAP, SAFE, STAAD PRO and etc.).
- Provision of estimation and cost breakdown for every project including of quantity of material required, skilled and unskilled labor requirement, and prepare detailed quantity analysis, rate analysis to prepare comprehensive bill of quantity of the project.
- Preparation of tender documents (Bill of Quantity, Request for Proposal, Expression of Interest and Scope of Work) of projects for proposals.
- Preparation of technical specification and procurement documents for vertical structures.
- Perform monitoring and evaluate the construction site based on specification and design drawing of vertical structure
- Perform quality control and assurance of the project activities based on the design of project and its specification.
- Checking and Reviewing quality control test results and certificates for all earthworks and structural elements
- Coordination of activities among the departments of Urban Planning division and other CRIDA divisions.
- Preparation of comprehensive technical reports
- Any other duties assigned by line manager or management of CRIDA.

Qualifications:

- Master's degree in civil engineering with 2 years of experience.
- Bachelor of Civil Engineering with 5 year of experience

Experience/Personal skills:

- Excellent design and drafting skills and proficiency with engineering softwares.
- Effective verbal and written communication, multi-tasking, organizational and prioritization skills are necessary.
- Ability to follow procedures, meet deadlines and work independently and cooperatively with team members is required.
- Ability to train and facilitate dialogue among a diverse group of individuals with various skill sets and working styles.
- Project management and planning skills, including the ability to juggle multiple tasks.
- Ability to meet the dead lines

Applications:

To apply for the above position, please email your application, together with an update CV before 13th September, 2016.

Human Resources Department
Capital Region Independent Development Authority (CRIDA)
House #4, Street #6, 10th Precinct

Qala-e- Fathullah Khan
Kabul, Islamic Republic of Afghanistan
Email: jobs@crida.gov.af
CC: mraza.nayeel@crida.gov.af

CRIDA will not be able to respond to inquiries about application status and will only contact short-listed candidates.