



Islamic Republic of Afghanistan
Capital Region Independent Development Authority
Administrative Division



Proj.-Code	Location	Program / Type / Project / Division / Dept / Sub Dept	Document / Sub Document / Reference / Revision
AFG/KBL/Gen	KBL	Pg-1/ST/Pr-1/ESD/Dept/Sub Dept	OL/ICR /(CRIDA/ESD/2016/000)/xxx

TERMS OF REFERENCE

Title of Post: Research Specialist

Project Title: Capital Region Independent Development Authority (CRIDA)

Duty Station: Kabul- Afghanistan

Announce Date: 23/10/2016

Closing Date: 05/11/2016

Duration: on year

Background:

The capital region of Afghanistan comprises the Kabul, Wardak, Logar, Kapisa and Parwan Provinces. The total area of the capital region is more than 7735 km². In order to create safe urban environment and tackle the problems caused by ever increasing population growth in the capital of Afghanistan considering the concentrated economic activities and services provision, Dehsabz City Development Authority (DCDA) has been promoted to Capital Region Independent Development Authority (CRIDA) (As per the Presidential Decree No. 44 dated 23rd June 2016 based on Cabinet Resolution no 3 dated 30 April 2016 of the Islamic Republic of Afghanistan). CRIDA is an Independent Budgetary Unit and Governmental profitable entity within the organizational structure of the Islamic Republic of Afghanistan.

Capital Region Independent Development Authority (CRIDA), not only develop Kabul New City project but also pave the ways for the development of Capital Region with broader visions which are briefly narrated as follows:

1. Transforming the Capital Region by turning it into a mega city that is clean, environmentally friendly, cultured with booming industries and commerce, sports and tourism and ultimately a metropolitan city that is self-reliant and sustainable, a city that has infrastructure and facilities of high standards with healthy physical environment.
2. Building a diverse community that is free of ethnic, linguistic, racial and religious prejudices.
3. Promoting urban culture and enhancing the standard of life through development of the Capital Region.
4. Development of cities (through decentralization for balanced development) within the Capital Region by protecting the originality, historical value and organic linkages with the existing Kabul city to transform the entire capital zone into a symbol of national unity.

CRIDA is currently looking for a **Research Specialist** to play active role in Environment and Sustainable Development Division and contribute in managing and preparation of multidisciplinary Financial Tasks for achieving the strategic goals of CRIDA on objective basis.

Reporting Line: The Research Specialist will report to Sustainability Manager or ESD Director

Duties/Responsibilities:

1. Conduct studies and research in areas of Capital Region's interest specially innovating new ways and ideas in the fields of infrastructure development, urban development and sustainable development
2. Conduct situation analysis and provide local solution in line with the latest technologies and development trends
3. Prepare research methodologies for finding proper solutions with the current problems
4. Collect data from various sources including inventories from government organizations and other research institutions.
5. Conduct field studies wherever necessary
6. Prepare questionnaire and data collection formats
7. Prepare comprehensive analytical reports
8. Prepare presentations, brochures and other technical documents from outcome of the research for publication purpose
- 9.
10. Actively monitor and analyze research, data, and trends from internal sources, academic research, and reports to inform and improve research methods
11. Present and communicate research and analysis clearly and effectively across various organizations in any format required
12. He/she works on the entire lifecycle of a research project and manage research team for solutions and work with relevant teams.
13. Defining the design with researcher, collaborating with experts for business understanding, supporting business value potential identification.
14. Research and report on key issues impacting capital region and the broader multifamily real estate industry, often in the form of customized research support for executive divisional and corporate clients.
15. Demonstrate familiarity with the environmental impacts of agriculture, infrastructure rural development issues, corporate sustainability strategy, and economics.
16. Contributes to infrastructure planning, development strategies and service orientation; determines current and future environment and infrastructure needs.
17. Develop and maintain benchmarking capabilities against both internal portfolio and external sources.
18. Provide updates to senior management and various levels in the organization. Measure effectiveness of critical technical resources
19. Maintain oversight of current and upcoming service engagements and projects
20. Perform other duties as assigned

Qualifications:

- MSc degree in Civil/Environmental Engineering, infrastructure development rural development, or any other related fields.

Experience/Personal skills:

اداره مستقل انكشاف زون پابنتخت | چهاراهى حاجى يعقوب، جاده صلح، كوچه نمبر اول انصارى، خانه نمبر 214، ناحيه چهارم | كابل، افغانستان

CRIDA| Haji Yaqoob Square, Solh Road, Ansari 1st Street, House # 214, 4th precinct | Kabul, Afghanistan

Ph: +93 (0) 75 2035153

- Has a minimum of 5 years of experience in conducting research
- Knowledge of research techniques through coursework, internships, or work experience
- Excellent research, report writing, and analytical skills
- Computer proficiency in MS Office, including Excel, Word, Access and PowerPoint
- Fluency in written and spoken English is required and an ability to speak Pashto and Dari.
- Demonstrated abilities to work in a team environment
- Proven data and trend analysis skills.

Applications:

To apply for the above position, please email your application, together with an update CV before 5th November, 2016.

Human Resources Department
Capital Region Independent Development Authority (CRIDA)
House #214, Ansari 1st Street, 4th Precinct
Solh Road, Haji yaqoob Square
Kabul, Islamic Republic of Afghanistan
Email: jobs@crida.gov.af
[CC: mrza.nayeel@crida.gov.af](mailto:mrza.nayeel@crida.gov.af)

CRIDA will not be able to respond to inquiries about application status and will only contact short-listed candidates.