



Islamic Republic of Afghanistan
Capital Region Independent Development Authority
Administrative Division



Proj.-Code	Location	Program / Type / Project / Division / Dept / Sub Dept	Document / Sub Document / Reference / Revision
AFG/KBL/Gen	KBL	Pg-1/ST/Pr-1/AD/Dept/Sub Dept	OL/ICR/(CRIDA/AD/2016/000)/xxx

TERMS OF REFERENCE

Title of Post: Senior Civil Engineer (senior structure design engineer)
Project Title: Capital Region Independent Development Authority (CRIDA)
Duty Station: Kabul- Afghanistan
Announce Date: 27/09/2016
Closing Date: 10/10/2016
Duration: on year extendable

Background:

The capital region of Afghanistan comprises the Kabul, Wardak, Logar, Kapisa and Parwan Provinces. The total area of the capital region is more than 7735 km². In order to create safe urban environment and tackle the problems caused by ever increasing population growth in the capital of Afghanistan considering the concentrated economic activities and services provision, Dehsabz City Development Authority (DCDA) has been promoted to Capital Region Independent Development Authority (CRIDA) (As per the Presidential Decree No. 44 dated 23rd June 2016 based on Cabinet Resolution no 3 dated 30 April 2016 of the Islamic Republic of Afghanistan). CRIDA is an Independent Budgetary Unit and Governmental profitable entity within the organizational structure of the Islamic Republic of Afghanistan.

Capital Region Independent Development Authority (CRIDA), not only develop Kabul New City project but also pave the ways for the development of Capital Region with broader visions which are briefly narrated as follows:

1. Transforming the Capital Region by turning it into a mega city that is clean, environmentally friendly, cultured with booming industries and commerce, sports and tourism and ultimately a metropolitan city that is self-reliant and sustainable, a city that has infrastructure and facilities of high standards with healthy physical environment.
2. Building a diverse community that is free of ethnic, linguistic, racial and religious prejudices.
3. Promoting urban culture and enhancing the standard of life through development of the Capital Region.
4. Development of cities (through decentralization for balanced development) within the Capital Region by protecting the originality, historical value and organic linkages with the existing Kabul city to transform the entire capital zone into a symbol of national unity.

Reporting Line:

The Senior Civil Engineer will report to director or urban planning division through design manager.

Duties/Responsibilities:

- Managing and organizing of the tasks as per planned schedule and updating the detailed monthly and quarterly work plan.
- Review, check, approve and develop structure designing of vertical structure as per local and standard and performing structural analysis calculations utilizing known engineering software.
- Review, check, approve and develop of tender documents (Bill of Quantity, Request for Proposal, Expression of Interest and Scope of Work) of projects for proposals and technical specification.
- Manage the works design team and monitoring team as well as update daily progress reports.
- Review, check, and approve manuals, guide lines, processes and Term of Reference for scrutinizing of plans for different land uses (Residential, Commercial, Public Facilities, and Industrial etc.).
- Develop policies, procedures, manuals, guidelines, standards and processes for effective management of design activities.
- Monitor and evaluate the construction site based on specification and design documents.
- Assist staff by providing directions, inputs and feedbacks, participate in all tasks related meetings and workshops and engages in capacity building of staff.
- Liaising with related ministries in case of design of structure or as a need of support.
- Coordination of activities among the department, Urban Planning division and other CRIDA divisions.
- Any other duties assigned by line manager or management of CRIDA.

Qualifications:

- Master's degree in civil engineering with 5 years of experience.
- Bachelor of Civil Engineering with 8 year of experience

Experience/Personal skills:

- Excellent design skills with ability to review and proficiency with engineering softwares.
- Effective verbal and written communication, multi-tasking, organizational and prioritization skills are necessary.
- Ability to follow procedures, meet deadlines and work independently and cooperatively with team members is required.
- Ability to train and facilitate dialogue among a diverse group of individuals with various skill sets and working styles.
- Project management and planning skills, including the ability to juggle multiple tasks.
- Ability to work as part of a multidisciplinary team
- Ability to meet the dead lines

Applications:

To apply for the above position, please email your application, together with an update CV before 10th October 2016.

Human Resources Department

Capital Region Independent Development Authority (CRIDA)

House #4, Street #6, 10th Precinct

Qala-e- Fathullah Khan

Kabul, Islamic Republic of Afghanistan

Email: jobs@crida.gov.af

CC: mrza.nayeel@crida.gov.af

CRIDA will not be able to respond to inquiries about application status and will only contact short-listed candidates.