



Islamic Republic of Afghanistan
Capital Region Independent Development Authority
Administrative Division



Proj.-Code	Location	Program / Type / Project / Division / Dept / Sub Dept	Document / Sub Document / Reference / Revision
AFG/KBL/Gen	KBL	Pg-1/ST/Pr-1/ESD/Dept/Sub Dept	OL/ICR /(CRIDA/ESD/2016/000)/xxx

TERMS OF REFERENCE

Title of Post: Sustainability Specialist
Project Title: Capital Region Independent Development Authority (CRIDA)
Duty Station: Kabul- Afghanistan
Announce Date: 23/10/2016
Closing Date: 06/11/2016
Duration: on year

Background:

The capital region of Afghanistan comprises the Kabul, Wardak, Logar, Kapisa and Parwan Provinces. The total area of the capital region is more than 7735 km². In order to create safe urban environment and tackle the problems caused by ever increasing population growth in the capital of Afghanistan considering the concentrated economic activities and services provision, Dehsabz City Development Authority (DCDA) has been promoted to Capital Region Independent Development Authority (CRIDA) (As per the Presidential Decree No. 44 dated 23rd June 2016 based on Cabinet Resolution no 3 dated 30 April 2016 of the Islamic Republic of Afghanistan). CRIDA is an Independent Budgetary Unit and Governmental profitable entity within the organizational structure of the Islamic Republic of Afghanistan.

Capital Region Independent Development Authority (CRIDA), not only develop Kabul New City project but also pave the ways for the development of Capital Region with broader visions which are briefly narrated as follows:

1. Transforming the Capital Region by turning it into a mega city that is clean, environmentally friendly, cultured with booming industries and commerce, sports and tourism and ultimately a metropolitan city that is self-reliant and sustainable, a city that has infrastructure and facilities of high standards with healthy physical environment.
2. Building a diverse community that is free of ethnic, linguistic, racial and religious prejudices.
3. Promoting urban culture and enhancing the standard of life through development of the Capital Region.
4. Development of cities (through decentralization for balanced development) within the Capital Region by protecting the originality, historical value and organic linkages with the existing Kabul city to transform the entire capital zone into a symbol of national unity.

CRIDA is currently looking for a **Sustainability Specialist** to play active role in Environment and Sustainable Development Division division and contribute in managing and preparation of multidisciplinary Financial Tasks for achieving the strategic goals of CRIDA on objective basis.

Reporting Line: The Sustainability Specialist will report to Sustainability Manager or ESD Director

Duties/Responsibilities:

- 1 Perform the activities related to sustainability development
- 2 Advise ESD on the sustainability of their current operations.
- 3 Collect information about waste stream management or green building practices to inform decision-makers.
- 4 Review and revise sustainability proposals or policies.
- 5 Research or review regulatory, technical, or market issues related to sustainability.
- 6 Create or maintain plans or other documents related to sustainability projects in capital region.
- 7 Identify or investigate violations of natural resources, waste management, recycling, or other environmental policies.
- 8 Develop sustainability project goals, initiatives, or plans, working with other sustainability professionals. Consider factors like cost effectiveness, technical feasibility, and acceptance.
- 9 Identify or get the resources needed to put sustainability programs in place.
- 10 Monitor or track sustainability indicators, like energy use, natural resource use, waste generation, and recycling in capital region.
- 11 Provide technical or administrative support for sustainability programs or issues in capital region.
- 12 Communicating the impact and progress through a sustainability report allows various stakeholders to understand the CRIDA efforts.
- 13 Incorporating the initiatives and actions into the marketing plan and public relations is also key.
- 14 Implementing the plan, monitoring the results allows the ESD/CRIDA to continue to refine its actions to meet overall goals for sustainability.
- 15 The sustainability specialist will report to Sustainability manger and ESD Director.
- 16 Preparing the reports and other required documents
- 17 Perform any other task assigned by top management.

Qualifications:

- MSc or BSc Graduated with an engineering/environmental qualification. MSc in sustainability development is preferred.

Experience/Personal skills:

- Has a minimum of 5 years comprehensive sustainable development experience.
- English, Pashto and Dari Preferable.
- Possess strong communications and influencing skills.
- Hands-on, highly motivated and energetic individual.
- Demonstrated abilities to work in a team environment.

- Strong interpersonal and listening skills including proven influencing, communicating, negotiating, organizing, teamwork and learning on the fly.
- Proven data and trend analysis skills.
- Strong internal and external stakeholder engagement skills.
- Project planning, management, budgeting and cost control.
- Strong competency with Excel, Power Point, Outlook and Word Program.
- have a strong attention to detail.

Applications:

To apply for the above position, please email your application, together with an update CV before 6th November, 2016.

Human Resources Department
Capital Region Independent Development Authority (CRIDA)
House #214, Ansari 1st Street, 4th Precinct
Solh Road, Haji yaqoob Square
Kabul, Islamic Republic of Afghanistan
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CC: mrza.nayeel@crida.gov.af

CRIDA will not be able to respond to inquiries about application status and will only contact short-listed candidates.